ADMINISTRATORS COUNCIL

Meeting of Thursday, November 4, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the meeting were: Kahele Dukelow; Bonnie Friedman; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Announcements. The next set of Announcements will include the following topics:
	1. Hulihia.
	2. Food Innovation Center.
	3. On campus COVID testing.
	4. UH vaccination requirements.
3. Lahaina Education Center. Chancellor Hokoana said that UHMC will be vacating the Lahaina Education Center facility.
4. Campus Budget. David Tamanaha reported on his campus budget meetings.
5. Executive Committee. The Executive Committee is scheduled to meet on Friday, November 19, 2021, at 1:30 p.m.
6. Molokai Farm. David Tamanaha reported on a meeting with CTAHR regarding the Molokai Farm. CTAHR agreed to split the cost of environmental remediation.
7. Molokai Expansion. The Office of General Counsel is being consulted with regard to a pending County conditional zoning bill.
8. Campus Renovations. Chancellor Hokoana suggested the renovation of The Learning Center to accommodate new and existing health-related programs. David Tamanaha discussed the process for funding campus renovations. He also discussed air conditioning improvements planned for Ka Lama building in 2022.
9. Equipment List. The Council discussed the proposed equipment purchase list. UHCC has imposed limits on the total dollar amount of new equipment and replacement equipment requests. Academic Affairs will review the purchase list to reprioritize items.
10. WASC Lines of Inquiry. The Council discussed the WASC lines of inquiry, including quality assurance and improvement, enrollment management, student learning and success, planning, and financial sustainability.
11. Vaccination Exemptions. Brian Moto reported on a UH System panel that has been formed to review COVID vaccine religious and medical exemption requests. He has spoken with Judy Oliveira, who is coordinating this matter.
12. Minors Policy and Background Checks. Brian Moto reported that he is assembling information on campus programs that serve Covered Minors, as defined in a proposed Minors Policy on background checks. The information will be submitted to the Office of General Counsel.
13. Language Access. Brian Moto reported on the UHCC Language Access Committee and a survey that will be distributed among campus administrators, program directors, and others.
14. WASC Accreditation Team Visit. Laura Nagle discussed the schedule and arrangements for the onsite WASC accreditation visit. The accreditation team will visit the Molokai Education Center.
15. Enrollment Management. Debra Nakama reported on the filling of the enrollment management specialist and recruiter positions.
16. STEM Teacher Certification. Debra Nakama reported on STEM teacher certification.
17. Water Quality. The Council discussed complaints regarding campus drinking water quality.
18. Budget Process. The Council discussed the budget process and the Budget Committee.
19. Conversion of Non-Tenure Track Positions. The Council discussed the status of positions hired on a temporary basis but with the possibility of conversion to permanent status.
20. Next Meeting. The next meeting of the Council will be on Thursday, November 18, 2021, at 11:30 a.m.